

JOB DESCRIPTION

Position: Social Worker

Position Summary*

Under the direction of the _____ and Clinical Supervisor, provides social work services to middle school students (grades 5th through 8th) and their families using various social work methods, including individual, group and family counseling. These functions are performed under general supervision, necessitating the ability to exercise independent and sound judgment.

The Social Worker will participate in an after school enrichment program where psychosocial services and crisis intervention is provided when necessary.

Illustrative Examples of Work*

- Participates with interdisciplinary team members in developing and implementing program policies and procedures and preventing crises.
- Assesses the social and emotional needs of patients (students, participants, members).
- Provides direct counseling/social services to students referred by self, faculty, administration and other school ancillary staff.
- Tracks and follows up on all referrals made in and out of school.
- Coordinates social work services and patient referrals between the program and other agencies providing social and educational services in both the school and local community.
- Establishes referral network/linkages with outside agencies for both students and parents.
- Participates and occasionally presents at teacher meetings, assemblies, etc.
- Serves as an advocate for patients' rights within the school and serves as a mediator between parents, child and school.
- Remains available for crisis intervention social work as the need arises or arranges for such coverage by emergency social services.
- Attends all scheduled clinical meetings (PPT).
- Ensures that all patients, (students, participants, members) visitors, guests, as well as co-workers, receive personalized, prompt attention and are treated with receptiveness, dignity and respect, no matter how limited the contact.
- Implements philosophy and objectives of program.
- Participates in the planning and implementation of after-school program and activities
- Performs other related duties, as required.

Minimum Qualifications and Experience*

- Master's Degree in Social Work and a valid New York State License in Social Work.
- Bilingual (Spanish/English) preferred.
- Ability to engage and diffuse crisis situations
- Ability to work effectively with adolescents, families, professionals and other personnel from a wide range of cultural, social and economic backgrounds.

*While all aspects of this job cannot be described here, this job description does distinguish the essential characteristics of this position. In most cases, applicants exceeding minimum qualifications and/or experience will receive greater consideration for appointment.