

SKAGIT COUNTY JOB DESCRIPTION

TITLE: Early Childhood Development Specialist

Summary:

The Early Childhood Development Specialist will provide case management services children, birth to age five, who exhibit developmental/learning problems, mental health concerns and behavioral disorders. This person will also utilize multi-disciplinary tools to assess families with regard to exposure to and/or violence, substance abuse, and other risk factors. The interventions for the children and families will be multi-faceted and require collaboration with several agencies such as Mental Health, Juvenile Probation, schools and chemical dependency treatment centers.

Essential Functions:

The purpose of the intervention services will be to address pre-school, individual child and family behaviors and may include:

Assessing the youth and family's current status and need for specific services to enhance child's development/learning, family and community functioning

Referring child and/or family to appropriate services such as counseling, substance abuse treatment, tutoring

Monitoring the provision of those services

Developing necessary resources if not already available in the community

Meeting with Best PLACE Early Learning Child Care Center personnel regarding the development and implementation of individual education plans and behavioral plans as needed.

Providing case management services regarding mental health, and other service providers as needed.

Attend relevant training regarding families, early childhood development, infants to 5 year olds and their specific needs.

Maintain accurate and confidential record of services provided.

Participate in regional teams composed of ARIS.

Data collection for pre and post outcome studies as needed.

Exercising sound judgment in potentially stressful situations.

Monitor the provision of those services

Represent Skagit County on relevant committees and boards.